WOMEN OF EXCELLENCE AWARDS TO BENEFIT YWCA NORTHEAST KANSAS

Here’s How to Create a Strong Nomination:

Step 1: Plan

- Ask your candidate or her organization for permission to nominate her.
- Spend a few moments with her to gather information for the form, including her full name, address, title, etc., as well as her activities, honors, and affiliations.
- Ask for a copy of her resume, if she has one, and a brief story that illustrates her contributions.

Step 2: Organize

- Paint the big picture. Highlight your nominee’s greatest accomplishments & support your case with specific details or examples of her contributions. Emphasize leadership qualities, personal growth, level of achievement, & her positive impact on others.
- All honoree applications are redacted for the nominating committee to review. The only way they can get to know your candidate is through your words.
- Choose a specific category: Small Business, Large Business, Education, Nonprofit, or Government.

Step 3: Submit

- Submissions are due to YWCA Northeast Kansas by Friday, July 2nd, 2021.
- Forms must be filled out completely with the honoree or honoree’s organization’s consent.
- Mark your calendar for the 33rd Annual Woman of Excellence Awards to benefit YWCA Northeast Kansas, with an Honoree and Sponsor reception at The Beacon in downtown Topeka at 5:00 p.m. A live, virtual event will follow at 6:00 p.m.
- Ticket and virtual table purchase information available in the coming weeks.

Questions? Contact Allison Marker
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