

VOLUNTEER INTEREST FORM

Thank you for your interest in becoming a volunteer for YWCA Northeast Kansas! Volunteers work closely with staff and the community to help advance our mission of eliminating racism and empowering women. All information on this form will be kept confidential.

GENERAL INFORMATION

Name: _____
Last First M.I.

Pronouns: _____ Date of Birth: ____/____/____ Phone: (____) _____

Address: _____
Street City State Zip

Email: _____ Best method of contact: _____

Please check how you learned about volunteering at YWCA Northeast Kansas:

- YWCA website TopekaVolunteers.org Walk-In YWCA Newsletter/Email
- Special Event Social Media YWCA Staff Other: _____

COMMITMENT AND INTERESTS

Check all that apply

Commitment:

- One time event On call Interim Regular Other: _____

Area of Interest:

- Administration Youth Services Center for Safety and Empowerment
- Events Development/Fundraising Non-Specific

Please note: Certain areas have age specifications and may require special qualifications, certifications, or experience.

BACKGROUND VERIFICATION

A background check is required for certain positions prior to commencement of volunteer duties within specific programs at YWCA Northeast Kansas.

Have you ever been convicted of a criminal offense? Yes No

If yes, please explain: _____

Have you ever been charged with neglect, abuse, or assault? Yes No

Has your drivers' license ever been suspended or revoked in any state? Yes No

Do you use illegal or illicit drugs? Yes No

Do you submit to a background check? Yes No

POLICY AND CONFIDENTIALITY

POLICY It is the policy of the YWCA to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability. I understand that falsification, omission, or misstatement of data will be sufficient cause for disqualification or immediate dismissal of my volunteer assignments. The acceptance of my application may be based on receipt of satisfactory information from former employers, schools, and other references. I authorize the YWCA and its representatives to investigate, without liability, any information supplied by me including occupational, police, and governmental records. I also authorize listed employers, schools, and references, as well as other reference sources, to make full response to any inquiry by the YWCA Northeast Kansas and its representatives without liability.

CONFIDENTIALITY The YWCA's reputation as an agency of integrity depends on volunteers' commitment to manage the affairs of our customers and program participants in a manner that protects their confidentiality at all times. I understand and agree that all information gained during my volunteer work with the YWCA Northeast Kansas, with respect to participants, clients, donors, staff, contractors, volunteers, and YWCA operations, is to be held completely confidential and private, both during and after my volunteer placement with the YWCA. I recognize that this is a condition of placement, and agree to abide by this condition.

BACKGROUND CHECK DISCLOSURE You are hereby notified that the YWCA Northeast Kansas may obtain a criminal background check for the purpose of evaluating you for certain volunteer positions. An informed consent will be provided to you to complete and sign upon application for specific program positions that require a detailed background check, as determined by YWCA Northeast Kansas. You are entitled to obtain, by written request, disclosure of the nature and scope of the report.

AUTHORIZATION AND AGREEMENT

I have read and agree to the policy and confidentiality requisites for the YWCA Northeast Kansas. I certify that all facts and information set forth in this application are true and complete to the best of my knowledge. I acknowledge that the YWCA Northeast Kansas may use, reproduce, or distribute any photographs, slides, videos, or other similar material associated with volunteer services and related events and activities for archival and promotional purposes. There is no time limit to this consent; however, the consent can be revoked at any time with written notice to the Volunteer Coordinator. I understand that if I am accepted as a volunteer, prior to starting a volunteer assignment, I must participate in an interview and orientation process. Upon my acceptance, I will regard my assignment as a serious commitment and abide by the YWCA Northeast Kansas policies. I consent to receiving invitations, newsletters, and other mailings from the YWCA Northeast Kansas.

Applicant's Signature

Printed Name

Date

PARENT/GUARDIAN AUTHORIZATION

For persons under the age of 18, the permission of a parent or legal guardian is required.

Parent/Guardian's Signature

Printed Name

Date